

## Certificate III in Health Services Assistance

### COURSE OUTLINE

<b>Training Provider:</b>	Antrick Education (RTO: 41572)
<b>Course Code:</b>	HLT33115
<b>Location:</b>	<b>Elisabeth Murdoch College</b>
<b>Duration:</b>	2 Year program
<b>Time:</b>	Wednesdays 1:15pm – 4.30pm
<b>Cost:</b>	TBA – Please see your VET Coordinator for cost details



# HEALTH SERVICES ASSISTANCE

#### Description:

The program reflects industry and student demand for qualifications in the health and community sectors. The program includes a nationally recognised First Aid certificate and covers key employability skills that are transferable to any industry, including:

- Communication
- Teamwork
- Customer service
- Work Health and Safety
- Organising work activities
- Business Technology

Throughout the program students will complete practical sessions in our working ambulance, participate in skill building workshops, theory sessions, which involve working on real case studies and complete a community project of their choice. After completion of the first-year students will receive HLT23215 Certificate II in Health Support Service.

#### Contribution to the VCE/VCAL:

Recognition of up to 3 units at 1 and 2 level for the certificate II, one unit at Units 1 and 2 level, and a minimum of three units at Units 3 and 4 level. Students may be eligible for further credit at Units 3 and 4 level.

More information on the increment process can be found on the VCAA website:

[www.vcaa.vic.edu.au/vet/general/recognition/vetcredit.html](http://www.vcaa.vic.edu.au/vet/general/recognition/vetcredit.html)

# Certificate II in Health Support Services

Course Code: HLT23215



## Sample Units of Study: Year 1

BSBWOR203	Work effectively with others
BSBWOR202	Organise & complete daily work activities
BSBWOR204	Use business technology
BSBFLM312	Contribute to team effectiveness
CHCDIV001	Work with diverse people
CHCCOM005	Communicate and work in the health or community services
CHCCCS020	Respond effectively to behaviours of concern
HLTINF001	Comply with infection prevention and control policies & procedures
HTLWHS005	Conduct manual tasks safely
HLTWHS001	Participate in the workplace health and safety
HLTAID003	Provide First Aid
CHCCCS009	Facilitate responsible behaviour
CHCCCS010	Maintain a high standard of service
CHCCCS002	Assist with movement

## Year 2:

BSBWOR301	Organise personal work priorities and development
CHCPRP005	Engage with health professionals & the health system
BSBMED301	Interpret and apply medical terminology appropriately
HLTAAP001	Recognise healthy body systems
HLTPS001	Take clinical measurements
CHCCCS026	Transport Individuals

## What to bring: TBA

Students are required to wear black pants, enclosed shoes and the Antrick Polo Shirt. Students need to bring a laptop, book, and stationery.

## Structures Workplace Learning (SWL)

This course requires students to undertake 80 hours of Structured Workplace Learning.

## Pathways Examples

Certificate III in Health Support Services

Certificate III in Hospital/Health Services—Pharmacy Support

Certificate IV in Mental Health

*Please note: These details are subject to change and will require confirmation*

*by the Registered Training Provider or TAFE.*

*VET enrolments are processed through secondary school VET Coordinators. If you are interested in completing this program, please contact your school VET Coordinator.*



HEALTH SERVICES ASSISTANCE