

Peninsula Careers Education Association (PCEA) – ‘Community of Practice’ 2022 / Time-line

Term 1 (28 Jan – 1 April)	Responsibility	Due Date - 2022
First day of school for teachers (Govt schools)	All staff	Tuesday 28 January (<i>students commence 31 Jan</i>)
PCEA 'Community of Practice' Meeting	Career Advisor	Thursday 17 February (schools only)
VASS – Enrolment 1 – Schools are required to finalise Initial VCE Unit 1-2-3-4 enrolments by this date	VASS Coordinator	Monday 21 February
OPTIONAL activities/planning during TERM 1		
Morrisby testing Year 9 students – (<i>mandatory for Govt schools only</i>)	Career Advisor	Term 1
Safe @ Work test planning for any students undertaking Work Experience during the year	Career Advisor	Term 1
Identify any 'White Card Training' required for Work Experience students	Career Advisor	Term 1
Subject Selection instructions & guidelines produced and distributed to students and parents Year 9 - 11	Career Advisor	Term 1
Year 11 & 12 ATAR & statistics information session <ul style="list-style-type: none"> • Early understanding of times and processes 	Career Advisor	Term 1
Term 2 (26 April – 24 June)		
PCEA 'Community of Practice' Meeting	Career Advisor	Thursday 28 April (incl Reps)
VCE Age Careers Expo	Career Advisor	Thurs 28 April – Fri 30 April
VASS – Critical VASS date 3-4 sequences must be enrolled VCE & VET	VASS coordinator	Monday 9 May
FMPLLEN Careers Expo	Career Advisor	CANCELLED
PVET Handbook for School Based VET Programs distributed to schools (<i>useful during course counselling</i>) <i>separate brochures can be accessed via: www.fmpllen.com.au</i>	FMPLLEN	Term 3
OPTIONAL activities/planning during TERM 2		
Year 11 – Cover Year 12 options for students	Career Advisor	Term 2
Subject selection applications for Year 10 – 12 (<i>ongoing</i>) via: <i>Information evenings / subject expos / interviews</i>	Career Advisor	Term 2
Morrisby – Year 9 'one on one' interviews after testing (<i>mandatory for Govt schools only</i>)	CEAV/DET – regional staff	Term 1, 2 or 3
Excursions to Universities & TAFE sector	Career Advisor	Term 2

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Term 3 (11 July – 16 September)	Responsibility	Due Date - 2022
RTOs to provide final details of Assessment Plans for any scored VET Year 12 programs	RTO's	Monday 17 July
VTAC briefing at Monash Peninsula	Careers Advisor	TBC
VASS – Last day for Higher Education Studies (HES) withdrawals.	VASS officer	Friday 22 July
PCEA 'Community of Practice' Meeting	Career Advisor	Thursday 4 August (incl Reprs)
VASS - After this date VASS will NOT allow schools to modify Assessment Plans or RTO details for scored VCE/VET programs.	VET Coordinator/VASS officer	Friday 29 July
VTAC applications due for courses commencing in 2023 – (please check VTAC website for accurate details)	http://www.vtac.edu.au/dates.html	Aug – Sept (check dates)
GAT test (all students undertaking a unit 3-4 sequence)	Career Advisor	Wednesday 7 September
OPTIONAL activities/planning during TERM 3		
SEAS application process explained to students via: assembly or interview	Career Advisor	July - August
Inform students of VET programs available for following year as part of course counselling	Career Advisor	Term 3
Subject selection applications for Year 10 – 12 (confirmed) via: interviews	Career Advisor	Term 3
VTAC registration/application process session for students via: <i>tutorials / interviews / assembly / download VTAC App</i>	Career Advisor	Term 3
Term 4 (3 October – 20 December)	Responsibility	Due Date - 2022
PCEA 'Community of Practice' Meeting	Career Advisor	Thursday 20 October (incl Reprs)
VCE Exams held:	All staff	Wed 26 Oct – Wed 16 Nov
VASS - Final date for ALL entry of results	VET Coordinator/VASS Officer	Monday 7 November
VET Bus ceases operation for year	FMPLLEN	Wednesday 2 November TBC
PCEA 'Community of Practice' Meeting (Christmas meeting)	Career Advisor	Thursday 1 December (schools)
Final results package delivered to schools and available to students	All staff	Monday 2 December
End of school year (Govt schools)	All staff	Friday 20 December
OPTIONAL activities/planning during TERM 4		
Change of Preference assistance via: <i>interviews /emails / phone calls?</i>	Career Advisor	Term 4
Support VCAL students with TAFE applications, apprenticeship/traineeships	Career Advisor	Term 4